

# USA Girl Scouts Overseas Adult Volunteer Roles

## Troop Roles

### Troop Leader

- Mentors girls in their troop to help them discover new skills, make lifelong friends, and have fun
- Set troop's schedule, lead meetings, plan activities, coordinate journeys and badges
- Focus on creating a girl-led experience

### Family & Friends

- Assist with troop meetings, cookie booths, camping trips, daytime activities, and provide other assistance as needed
- Some activities require a criminal background check

## Overseas Committee Management Team

### Overseas Committee Chair

- Supports and supervises Girl Scouting in an Overseas Community (the overseas equivalent to a Service Unit)
- Help establish and achieve USAGSO and Community goals

### Registrar

- Ensures that rosters are up-to-date and accurate
- Communicates with USAGSO, Troop Leaders, parents, and the OCMT about rosters

### Treasurer

- Works with the OCMT to manage the budget for the Community
- Ensure timely payments, reimbursements, and deposits
- Conducts an end-of-year audit

### Secretary

- Facilitates communication within the OCMT and external stakeholders such as parents and community partners
- Maintain official records of the OCMT and assist with correspondence
- Take minutes at all OCMT meetings

### Cookie Manager

- Manages all aspects of the cookie program from placing the order to paying the final bill to USAGSO

### Other Roles

- Host Nation Liaison
- Recruiter
- Social Media Manager
- Event Coordinator

Visit [www.usagso.org](http://www.usagso.org) to learn more!